| **A**  **Date** | **B**  **Date gift offered** | **C**  **Offeror** | **D**  **Offeror number** | **E**  **Prohibited gift?**  **If so, why?** | **F**  **Board member  or employee to whom the gift was offered** | **G**  **Description of gift offered** | **H**  **Cultural, historic or other significance?** | **I**  **Est. value of this offer** | **J**  **Est. combined value** | **K**  **Was the gift accepted or declined?** | **L**  **Any relevant:**  **(1) Comments**  **(2) Remedial action.** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | **All gifts are prohibited** |  |  |  |  |  |  |  |
|  |  |  |  | **All gifts are prohibited** |  |  |  |  |  |  |  |