

Katung Officer

Position Description



Reporting JM Manager - West	Location Morwell	Hours Part time	Contract 3 Years	Reports Nil	Job Level Crew
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GLaWAC considers that being of Aboriginal or Torres Strait Islander heritage is a genuine occupational requirement for this position

Role Purpose

As a Katung Officer you will support the development of a whole of Country approach to the management and care of waterways and catchments within GLaWAC's RAP area.

Working in a small team you will learn about how rivers and waterways are cared for and how they connect with Country, as well as working with community to gain and share cultural knowledge.

The position will work with the RAP team to undertake cultural heritage surveys, the Joint Management team to gain an understanding of how JM connects to Katung, and the Katungal (Sea Country) team to support the connection of Country from the mountains to the sea.

A large part of the role will involve coming together with Community on Country to share and capture stories and cultural knowledge associated with water. You will also work with the local Catchment Management Authorities to better understand how they manage water and waterways across the Gippsland Region.

The Role



Work with the local CMA to gain an understanding of whole of catchment management practices. Provide cultural advice, knowledge, and values into this management where applicable. Support feedback into statutory documents.



Undertake all work, and use of plant and equipment, in a safe responsible manner using the correct safety practices to comply with relevant OHS legislation and company policy.



With an emphasis on Katung, work with other staff within the On Country teams to develop a whole of Country approach to the management and care of waterways and catchments within GLaWAC's RAP.



Develop partnerships with community and organisations who support the aspirations of Gunaikurnai people. Actively participate in community events to gather cultural heritage information.



Ensure all cultural heritage activities comply with GLaWAC's policies and procedures.



Respecting Indigenous Cultural Intellectual Property, record all intangible heritage associated with the water and water ways this can include cultural stories, knowledge, lore, language, song, dance and identity.

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Essential Skills/Experience

- High level communication and people skills.
- High level computer literacy in the MS Office suite.
- Well-developed time management, planning and priority setting skills.
- An ability to work independently and with minimal supervision.
- An ability to problem solve and display initiative.
- Active listening skills and the ability to deal appropriately with sensitive information, ensuring confidentiality and privacy are maintained.

Desirable Skills/Experience

- Sound knowledge of office administration and procedures.
- Well-developed verbal and written communication skills.
- An ability to work both independently and as part of a team.

Other Requirements

- Commitment to regularly working away from home.
- Commitment to complete mandatory training.
- Hold a current Victorian Manual Driver's Licence.
- Hold all current vaccinations where required.
- Mandatory random Drug and Alcohol Testing (Policy Agreement).
- Pre-employment Fitness Testing
- Working With Children Check and Police Check

Core Leadership Capabilities

1. Cohesive – have each other's backs
2. Cultural – have the REAL conversations
3. Courageous – Be respectful and safe
4. Persistent – Be committed to the purpose and lead by example