

# JM Implementation Project Manager

## Position Description



<b>Reporting</b> Senior Manager Strategic Delivery	<b>Location</b> Kalimna	<b>Hours</b> Full time	<b>Contract</b> 2 years	<b>Reports</b> Nil	<b>Job Level</b> Manager
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**People of Aboriginal or Torres Strait Islander heritage are encouraged to apply.**

## Role Purpose

The Joint Management (JM) Implementation Project Manager will support the strategic planning and delivery of Joint Management initiatives across the 14 parks and reserves on Gunaikurnai Country. You will work closely with the JM Rangers, GLaWAC leadership, and external partners to develop, implement, and oversee projects that reflect Gunaikurnai priorities as outlined in the Gunaikurnai Whole of Country Plan and the Gunaikurnai and Victorian Government Joint Management Plan.

This role is responsible for high-level governance, financial oversight, and strategic leadership in JM, ensuring effective project execution, policy alignment, and advocacy for systemic change. The Implementation Project Manager also acts as the primary liaison between GLaWAC and JM stakeholders—including Parks Victoria, DEECA, and GKTOLMB—to drive collaborative efforts and improve JM effectiveness.

Additionally, the role supports On Country values mapping, identifies “first right of refusal” works, and supports team development, mentorship, and advocacy training to build capacity within JM teams. A strong focus on safety, compliance, and cultural integrity is essential to ensuring all JM activities align with Gunaikurnai priorities.

## The Role



Promote an environment of cooperation, with all team members, enabling them to bring their best and see their contribution in action.



Able to see the wood from the trees, not just solving day to day problems, but seeing the institutional scale things that get in the way, and able to advocate for change.



Build strong relationships with external agencies and all GLaWAC staff, and continually support colleagues to build high standards and provide leadership through your actions.



Be uncompromising on safety. Ensure the welfare and safety of staff, including strict compliance with OH&S policies and GLaWAC safety policies.



Represent GLaWAC externally with partner agencies across common policy and program initiatives.



Coordinate the development of the JM Annual Works Plan. Ensure projects are managed effectively, including governance, budgets and quality control.

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### Essential Skills / Experience

- Demonstrated experience in managing complex projects, including excellent financial and time management, quality control and reporting skills.
- Experience in Aboriginal cultural heritage management, or willingness to learn.
- Excellent communication and interpersonal skills.
- Excellent computer skills and experience in report writing.
- Strong stakeholder engagement skills.
- Proven ability to work effectively as an individual or as part of a team.
- Experience working with Aboriginal people, including a demonstrated ability to communicate and engage sensitively and effectively with Traditional Owner led communities and organisations, knowledge of the social and cultural issues they experience along with a genuine appreciation and respect for their culture.

### Other Requirements

- Commitment to complete mandatory training.
- Hold a current Victorian Manual Driver's Licence.
- Chainsaw, First Aid Level 2, White Card, ACUP.
- Undergo vaccinations where applicable.
- Undertake mandatory random Drug and Alcohol Testing (Policy Agreement).
- Undertake pre-employment Fitness Testing.
- Working With Children card and Police Check.

### Core Leadership Capabilities

1. Cohesive - have each other's backs
2. Cultural - have the REAL conversations
3. Courageous - be respectful and safe
4. Persistent - be committed to the purpose and lead by example